

• **Renewing Materials**

Some items may be renewed for up to two additional loan periods. Materials cannot be renewed if they are on request by another customer or if they have already been renewed the maximum number of times. Items can only be renewed on the same card on which they were originally checked out.

There are three ways to renew materials:

Online:

To renew your materials online, click on Login (upper right-hand corner of the screen) and enter your 14 digit library card number found underneath the barcode on your card and your password/pin. Click Checkouts to open the list of items on your account. Click the boxes next to the items you wish to renew and click the renew button

By Phone

Call 507-237-2280 and talk with your friendly Librarian to renew

In Person

Ask for assistance at Gaylord Public Library.

